

**Everett School Employees Benefit Trust
January 16, 2019 – Regular Meeting
Minutes**

Attendance

Gregg Elder
Adam Goldstein
Susan Lindsey
Jeff Moore
Kelly Shepherd

Absent

Larry Fleckenstein
Shelly Henderson
Kellee Newcomb
Randi Seaberg

Also Attending

Katy Bursch
Angela Erickson
Darla Vanduren

Recorder

Kelly Shepherd

Call to Order

The meeting was called to order by Adam Goldstein at 4:02 p.m.

Adoption of Agenda

A motion was made by Gregg Elder and seconded by Jeff Moore to adopt the agenda as written. The motion passed unanimously.

Adoption of Minutes

A motion was made by Gregg Elder and seconded by Jeff Moore to approve the minutes from the November 14, 2018 Regular Trust meeting as written. The motion passed unanimously.

Financials

Darla reviewed the financials for November and December.

Wellness Program Update

Shelly was absent from this meeting. Trustees reviewed the monthly report.

Benefits Department Update

Angela Erickson provided an update on open enrollment. The process went smoothly and there was not significant movement between plans. Benefits staff continued the past practice of calling or emailing employees who started a benefit selection change but did not complete the process to ensure it was not done in error.

Upcoming February Agenda items

- ✓ Review Fiduciary Liability Insurance renewal (Darla)
- ✓ Develop draft annual regular meeting calendar for the upcoming fiscal year (Trustees)

Other

A motion was made by Kelly Shepherd and seconded by Susan Lindsey for Darla to renew the Annual Fiduciary Liability Insurance if the rate increase is not more than 10% from the previous year. The motion passed unanimously.

A motion was made by Kelly Shepherd and seconded by Susan Lindsey to cancel the February 13, 2019 Benefit Trust meeting as there are no action items on the agenda. The motion passed unanimously.

Adjournment

The meeting was adjourned by Adam Goldstein at 4:28 p.m.

Sincerely,

Everett School Employees Benefit Trust
January 16, 2019
Minutes – continued

Kelly Shepherd for Larry Fleckenstein
Secretary

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